

Children and Education Select Committee – Forward Work Programme 2017/18



Topic	Scrutiny method	Timescale	Involvement of other committees	Expected outcome
Special Educational Needs and Disabilities (SEND) Written Statement of Action Task and Finish Group	Task & Finish Group	September 2017 onwards	N/A	<p>The Committee identifies SEND as a major risk to the Council. Following the Ofsted/Care Quality Commission inspection in October 2017, the committee will commission a Task and Finish Group to monitor and report on progress made against the Council's Written Statement of Action, ahead of the expected re-inspection in late 2017.</p> <p>The Terms of Reference and Group structure of this Task and Finish Group is to be agreed 5 September 2017.</p>
Performance Member Reference Group	Member Reference Group	September 2017 onwards	N/A	<p>The Children's Improvement Plan 2015 made several recommendations as to how the scrutiny board can support good governance through its role. The plan highlighted the use of "enhanced key performance indicators that are specifically designed to highlight early sight of any adverse variations in the delivery of Children's Services." (p54).</p> <p>The Children and Education Select Committee recognised performance monitoring as a key objective for the year and would like to establish a Member Reference Group (MRG) to provide regular scrutiny of performance from across the Children, Schools & Families directorate, and provide regular reports back to the main Committee. In discussion, areas of initial focus could be school improvement and attainment, Children's Services, school governance arrangements in the new education landscape, and restraint records (record keeping and guidance).</p> <p>The Terms of Reference and Group structure of this Member Reference Group is to be agreed 5 September 2017.</p>

Youth Services-Governance and Business Management Arrangements Follow up Audit 2016/17	Formal Report	6 September 2017	N/A	To review the summary of audit findings and Management Action Plan produced as a result of an internal audit review of the Youth Services - Governance and Business Management Arrangements Follow up Audit.
SEND Development Plan (2017 Refresh)	Formal Report	6 September 2017	N/A	Following the outcome of the Joint Local Area Inspection of Special Educational Needs and Disability (SEND) services in Surrey in October 2016, it was agreed that the existing SEND 2020 Development Plan required a 'refresh' to ensure it continues to reflect the current context in which the services are operating, the challenges being faced and the areas where improvement is needed.
Children, Schools and Families Commissioning Plan	Formal Report	6 September 2017	N/A	The Chairman of the Children and Education Select Committee has requested that the Committee receive an update of the Children, Schools and Families Commissioning Plan before the decision of Cabinet on the 26 September 2017.
Children and Adolescent Mental Health Services (CAMHS) Performance Monitoring	Formal Report	17 November 2017	N/A	It has been identified that the CAMHS contract holder has been subject of performance concerns regarding the delivery of contractual targets. The Committee is to receive a report to detail the issues faced by the service and note potential areas for improvement.
Short Breaks Recommissioning Action Plan	Formal Report	17 November 2017	N/A	The service recommissioned the providers for Short Breaks following a decision of Cabinet in July 2017. As a result of this change in service provision, the Committee requests an update on the progress that service users effected by the changes in provision are adequately served by the recommissioned package.

School place planning	Workshop	17 November 2017	N/A	The Committee would like to receive a workshop on the current school place planning and forecasts; and explore with Officers the potential impacts on education provisions with regard to Local Plans in Surrey.
Surrey's Pupil Referral Units (PRU)	Workshop and/or formal report	17 November 2017	N/A	The Committee identified PRUs as an area of interest, particularly in the educational attainment and outcomes for children that attend them in Surrey. The intention for this item would be to identify whether further support is needed for PRUs and the children that attend them; and if so, how this could be put in place.
Multi-Agency Safeguarding Hub (MASH)	Site visit(s) and committee workshop	TBC	Site visit(s) could be open to all Members by prior appointment with MASH staff.	The Committee expressed that site visit (either as a Committee or as individual Members), followed by a workshop would help develop an understanding of the MASH and the part it plays for Family Services. The Committee highlighted child sexual exploitation and missing children as initial areas of concern and focus.
Surrey Education in Partnership Programme	Workshop/ formal report	TBC	N/A	An overview of the progress made within the Surrey Education in Partnership Programme. Previous work by the Education and Skills Board highlighted areas of concern and risk. September 2017 was a milestone for implementing new initiatives with schools and stakeholders. The Committee would like to assess this implantation, the impacts made and how the programme intends to develop further.
Social Services Data Protection & Risks	Formal report	TBC	Adults & Health Select Committee	The Committee identifies data protection of case files as a risk. The Committee would like to assess the Council's record keeping processes and procedures, and the steps taken to ensure the longevity and security of the records for the future.

Communication with target audiences	TBC	TBC	Corporate Services Select Committee	Members raised the methodology of communication with target audiences was a historical weakness for some Services within the remit. A scrutiny approach, either as a Committee or in partnership with the Corporate Services Select Committee, could provide some insight into engagement practices, with an aim to identify and recommend the implementation of a “code of best practice” for the organisation.
Unaccompanied Asylum Seeking Children	TBC	TBC	N/A	

Additional Committee Groups:

Learning Disabilities and Transition Joint Task and Finish Group:

TBC MONDAY IN SCOPING

The Terms of Reference and Group structure of this Joint Task and Finish Group is to be agreed 5 September 2017.